	PRODUCT CERTIFICATION DOCUMENT	Document No: PRC-P04-FB Page 1 of 4
	CEMENT IMPORT APPLICATION FORM	Version: 02 Effective: Sept 2018
	Compiled by: NSI Certification	Approved by: GM-Certification

CEMENT PRODUCT IMPORT REFERENCE NUMBER	CPIR NO:	0	0	0	/	Y	Y	Y	Y
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Please ensure that before completing this application form you are familiar with the content of the Cement Regulation and Registration and Approval of Cement Products_PRC-P00 documentations. The applicable fees must be paid in full at the time of submitting this application.

Note: No application will be processed before payment of the applicable fees.


This form should be completed in full and returned to:
 Namibian Standards Institution (NSI)
 Tel: +264 61 386400 Fax: +264 61 386454
 P.O. Box 26364 Windhoek, Namibia
 Channel Life Tower, M1, Post Street Mall, Windhoek, Namibia

PART I: TO BE COMPLETED BY THE IMPORTER	
Importer's Name:	Date of application:
Business Registration No:	Business Physical Address:
Business Postal Address:	Town:
Telephone Number: ()	Email Address:
Fax Number: ()	Contact Person & Position held:

PART II: MANUFACTURER DETAILS	
Manufacturer's Name:	Business Physical Address:
Business Registration No:	Town:
Business Postal Address:	Country:
Telephone Number: ()	Email Address:
Fax Number: ()	Contact Person & Position held:


PART III: PRODUCT DESCRIPTION AND SPECIFICATION:	
Product Brand Name:	
Number of products:	
Date of manufacture:	
Product Shelf-life:	
Cement type:	Cement strength class:

Disclaimer:
Attestation of conformity issued for imported cement products in respect of this application is valid for 21 days only per consignment from the date of approval. Conditions for approval of this application are stipulated in the Registration and Approval of Cement Products Procedure, and NSI will not be held responsible for delays caused by incomplete applications.

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PART IV: TRANSPORTATION DETAILS:			
Point of entry in Namibia:			
*Country of origin		Destination	
Mode of transportation		Route of import	
Air		Country A:	
Road		Country B:	
Rail		Country C:	
Sea			
Other (specify)			
Storage premises in Namibia (Physical address):			
Purpose of importation: Commercial / Donation / Domestic / Other (specify):			
Following Documents are attached <i>(cross where applicable)</i> :			
<input type="checkbox"/>	Bill of Landing		
<input type="checkbox"/>	Product Material Safety Data Sheet (MSDS)		
<input type="checkbox"/>	Certificate of Conformity (CoC)/ Permit /Mark of Conformity		
<input type="checkbox"/>	Product Label		
<input type="checkbox"/>	Certificate of Analysis (COA)		
Declaration:			
I / We.....the undersigned of (Company name)			
being the agent / principal of (importer) do hereby declare that the information and particulars provided by me/us herein are true and complete and I / We accept to comply fully with the conditions and requirements for certification of imported cement products.			
Signed on this day of 20.....			
Signature of applicant:			
Capacity:			

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PART V: EVALUATION – FOR OFFICIAL USE ONLY	
Payment Details:	
a) Application fee: N\$.....Date:Receipt No:	
I have examined the application based on the following criteria: YES / NO / N/A	
1. Product manufacturing date:..... 2. Product expiry date: 3. Product specifications: 4. Declaration of conformity: 5. Product label sample: 6. Material safety data sheet(s): 7. Bill of landing: 8. COA: 9. CoC: 10. Additional Documents: a)..... b)..... c).....	
Application forwarded for Approval / Rejection (state reason(s) for rejection):	
Application referred back to applicant (state reason(s)):	
I hereby declare that no conflict of interest or any other situation known to me exists that could have a negative effect on decision that will be taken by myself during the review of this application.	
Name:	Title:
Signed:	Date:
We hereby declare that no conflict of interest or any other situation known to us exists that could have a negative effect on decision that will be taken by ourselves during the review of the assessment of this application.	
Reviewed for Approval / Rejection:	
..... Manager – Certification, NSI	Date:
..... General Manager – Certification, NSI	Date:
..... Chief Executive Officer, NSI	Date:

Disclaimer:
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